

OFFICE OF THE PRESIDENT
SCHOOL GAMES FEDERATION OF INDIA

Room No- 704-705, Aakriti Tower (7th Floor),
Near Akashvani Bhawan, Lucknow, U.P.2006001

F. No.: 2111 /SGFI/2025-26

Dated: 27 /08 / 2025

To.

All Affiliated Units,

School Games Federation of India

Sub.: Circular for 69th NATIONAL SCHOOL GAMES in TENNIS U-17 GIRLS Championship 2025-26 at AJMER,(Rajasthan) IPSC.

Ref.: IPSC GUIDLINES /SGFI/003

Dear Sir/Madam,

It is my privilege to inform you that the **Indian Public Schools Conference, New Delhi (IPSC)** has been entrusted with the responsibility of hosting 69th NATIONAL SCHOOL GAMES 2025-26 of TENNIS U-17 **GIRLS** competition under the auspices of School Games Federation of India.

On behalf of the organizing committee, I take on this opportunity to extend invitation to the respective contingent of all the States/UTs/Units to participate in the sports meet at Mayo College Girls School, **AJMER IPSC**. The following are the details related to the conduct of tournament:

(1) Tournament Summary:-

Organsing Unit	Place Of Tournament	Discipline	Age Group	Date of Championship
IPSC	AJMER	TENNIS U-17 (GIRLS)		From: 02 th to 06 th DECEMBER, 2025 Reporting Date: 01 st DECEMBER, 2025 Last Online Entry: 26 Nov. 2025

(2) Weather:-

During the month of **DECEMBER** Weather in AJMER is of excessive COLD. You are advised to bring Enough / suitable clothing accordingly.

(3) Reporting Date:-

The contingent of your state is expected to reach one day prior to start of the Tournament i.e., **01/12/2025 up to 11:00 AM**. on your arrival, the eligibility from the State teams will be scrutinized on the same date. Medical test and age verification may be done on the same day, if needed. All the teams are advised to make advance reservation for to & from journey accordingly. They are also advised to intimate the Reception Centre in writing regarding their departure programme. So that transport arrangements may be made to drop them at Railway/Bus terminus in time.

(4) Place of Reporting:-

- i. Place & location of control Room - MAYO COLLEGE GIRLS' SCHOOL, AJMER,
- ii. Name & Mobile No Of Control Room in-Charge - MRS ALKA SAINI DAHIYA , 9818411493

(5) Reception:-

Arrangement has been made for your reception at **Ajmer Junction Railway Station / Ajmer Bus Stand, Ajmer**. The reception center will be operational 24 hours from one day prior to the start of the tournament onwards. You are requested to intimate the date, time, train number & team compositions well in advance to the organizer.

Reception Venue	Name of Receptionist	Mob. /Ph. No.	Place and Time of Reception Counter
Ajmer Junction Railway Station, Ajmer	MR VISHNU DUTTA	8107173667	Morning to Night 24 hours PLATFORM 01
Ajmer Bus Stand, Ajmer	MR ARUN SINGH	8769898891	Morning to Night 24 hours MAIN BUS STAND

(6) Identity Card:-

All players must carry their identity cards duly signed/attested by the Head of Controlling Officer/Competent authority.

(7) Entry of Teams:-

You are requested to forward the information regarding initial entry of your participation before 10 days in prior to start of the tournament positively to organizer.

(8) How to Reach:-

- I. On Reaching at Ajmer Junction Railway Station / Ajmer Bus Stand you have to travel to control which is almost 3 KM.
- II. Transport will be provided by the organizers right at the Ajmer Junction Railway Station / Ajmer Bus Stand, Ajmer to competition venue/accommodation Place.

(9) PROVISIONAL PROGRAMME DATE

Date	Time	Programme	Place
01/12/2025	11:00 AM	Arrival/ Registration/ Control Room-Hotel Check in	MAYO COLLEGE GIRLS SCHOOL.
01/12/2025	02:00 PM	Training session for participating teams before competition	ON MCGS TENNIS COMPLEX.
	04:00 PM	Clinic for referee & technical official	
	05:00 PM	Meeting of Chief-De-Mission	LECTURE THEATER
	06:00 PM	Meeting Coach, draw the fixture , provide all technical information & rules and regulations	
02/12/2025	09:00 AM	Opening ceremony/Cultural Programme /Oath etc. & First round of Competition	THE H.L. DUTT PAVILION
2 nd Dec. 2025 to 6 th Dec. 2025	Morning to Evening	Competition	ON MCGS TENNIS COMPLEX.
06/12/2025	11:00 AM	Final Competition & Closing Ceremony	
06/12/2025	As Per Schedule	Departure of teams	FROM SCHOOL VENUE

(10) TRANSPORTAION:-

- I. Arrangement for dropping of Players by bus from Ajmer Junction Railway Station / Ajmer Bus Stand, Ajmer to Participants' accommodation has been made by the organizer. The condition of the bus/ vehicle is to be comfortable.
- II. Arrangements for taking coaches / sporting staff to accommodation place has been made by an appropriate car.
- III. Pick and drop arrangement has been ensured for all delegations from accommodation place to tournament venue.
- IV. For Chief-de-mission /President/Secretary General a car/ appropriate vehicle has been arranged during the entire NSG.
- V. The Travelling expenses from home to Competition Venue and return is responsibility of participating teams.

(11) FINANCE & INSURANCE:-

The Organizing Committee is responsible for participants' accommodation, transportation and technical arrangements during tournament in connection with the event and all technical arrangements in connection with the event. Each affiliated unit must ensure insurance cover for all members of its delegation, Including health,accident & travel. During the travel or tournament any accident if occurs of team members, School Games Federation of India shall not be responsible for any claim.

(12) ACCOMMODATION ARRANGEMENTS

Accommodation arrangement has been made for all the participants & deputed Coaches/ Managers. The place of accommodation of each contingent will be intimated on arrival, preferably in Hotels/Hostels.

1. Accommodation of player's accommodation Hotel/Hostel for 3 players in one room.
2. Coaches/Managers /sporting staff NTO /ITO room category 3 star or equivalent accommodation for 2 officials in one room.
3. Chief-de-mission/ President/General Secretary room category 03 star or upgraded accommodation for 01 officer in a single room as per the rules of the organizer.

S.No.	Name of the State having Stay	Name of the venue School/Hotel	Name of responsible person for accommodation	Telephone/Mob. No.
1.	ANDAMAN & NICOBAR	Shall be communicated on arrival	Shall be communicated on arrival	Shall be communicated on arrival
2.	ANDHRA PRADESH			
3.	ARUNACHAL PRADESH			
4.	ASSAM			
5.	BIHAR			
6.	CBSE			
7.	CHANDIGARH			
8.	CHHATTISGARH			
9.	COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS			
10.	DADRA & NAGAR HAVELI AND DAMAN & DIU			
11.	DAV COLLEGE MANAGING COMMITTEE			
12.	DELHI			
13.	GOA			
14.	GUJARAT			
15.	HARYANA			
16.	HIMACHAL PRADESH			
17.	IPSC			
18.	JAMMU & KASHMIR			
19.	JHARKHAND			
20.	KARNATAKA			
21.	KENDRIYA VIDYALAYA SANGATHAN			
22.	KERALA			
23.	LADAKH			
24.	LAKSHDWEEP			
25.	MADHYA PRADESH			
26.	MAHARASHTRA			
27.	MANIPUR			
28.	MEGHALAYA			
29.	MIZORAM			
30.	NAGALAND			
31.	NAVODAYA VIDYALAYA SAMITI			
32.	ODISHA			
33.	PUDUCHERRY			
34.	PUNJAB			
35.	RAJASTHAN			

36.	SIKKIM		
37.	TAMILNADU		
38.	TELANGANA		
39.	TRIPURA		
40.	UTTAR PRADESH		
41.	UTTARAKHAND		
42.	VIDYA BHARATHI		
43.	WEST BENGAL		

(13) MESS ARRANGEMENTS:-

a. Common Mess:-

Food will be made available by the common mess on payment of Rs.350/- as per S.G.F.I.'s norms per head per day. must be paid through the designated online payment gateway to the School Games Federation of India (SGFI). The payment link is available on our official website (Unit Login), and receipt can be downloaded upon successful transaction. food will be provided at common mess from 01/12/2025 evening onwards.

Place of the Mess: - Mayo College Girls School, Ajmer.

b. Common mess menu: As per S.G.F.I. norms, meals (buffet style) will be served three times a day, Meal times are as follows:-

Breakfast	:	07:00 am to 09:00 am
Lunch	:	1:00 pm to 02:30 pm
Dinner	:	07:00 pm to 09:00 pm

Food three times a day i.e., Breakfast, Lunch and Dinner will be provided by the organizers. Snacks & Tea will also be served in the evening. Menu will be comprised of both veg. & non-veg.

c. Mess for Technical Officials / VIPs:-

There will be separate mess arrangement for the Technical Officials / VIPs.

d. Common Mess Menu:-

Breakfast	:	Bread slice with Butter/Paratha with Curd Tea/Coffee/Milk & Fruit, Eggs/ Omelets.
Lunch	:	Seasonal Vegetables Sabji, Rice, Roti, Papad, Salad, Pickle, Dal, Curd & Sweet Dish
Dinner	:	Seasonal Vegetables sabji /Non-Veg., Rice, Roti, Papad, Salad, Pickle, dal, Sabji & Milk

(14) Composition of Team:-

Each affiliated Unit/UT/State can send only one team in each category. Team should consist as follows:

No.	Discipline	U-17 (GIRLS)	Coach	Manager	Total
1	TENNIS U-17	05	1	1	7

Please note that all games of the tournament there will only be one Chief-de-Mission from each state/unit.

Chief-de-Mission should of the status of minimum Deputy Director.

Note: Rules & Regulations of the game are available on SGFI's website www.sgfi.org.in

(15) Eligibility:-

(a)

- Under 17 years:** -Each one of the above players should be born **on or after 01.01.2009**
- The Participating player must be regular enrolled student of the school.
- The Participating players should be studying in 12th or below class but not below 6th Standard.
- Any student /Player who has passed **12th standard will not be eligible to participate** in the SGFI NSGs games irrespective of being in any age category.

(b) Eligibility/Age Certificate:

It is mandatory for all players to have **AADHAAR No. /10th class mark sheet/ Date of Birth Certificate** (should be issued minimum 5 years before), Official Entry & eligibility forms in new format duly signed/attested by the head of the institution/ principal & counter signature by the competent authority of State/Unit/UT. The team manager will be responsible for bringing the eligibility/birth certificate of the participants, which are to be handed over to the organizing committee. In tournament only official entry form signed by the competent authority of State/UT/Unit will be acceptable. In the lack of this signed official entry form, it is not possible to participate in the tournament & issue the merit/participation certificate.

(16) ANTI-DOPING CLINIC FOR PARTICIPANTS/ OFFICIALS: -

Discipline	Place of Organizing Clinic	Date	Time	Name of Clinic In-charge with Mob. No.
TENNIS	MCGS SCHOOL HOSPITAL	01/12/2025	16:00	Dr. Triti Paliwal, 9784500718

Note: The organizers to provide necessary facilities to take samples during the championship for dope testing by NADA.

(17) CHIEF-DE-MISSION/H. O. D MEETING: -

Place of Managers Meeting	Date	Time	Name of Organizing In-charge With Mob. No
Mayo College Girls School Lecture Theater	01/12/2025	05:00 PM	MR. BHARAT SINGH, 9694410371

(18) COACHES MEETING: -

Place of Coaches Meeting	Date	Time	Name of Organizing In-charge with Mob. No.
Mayo College Girls School Lecture Theater	01/12/2025	18:00	MR. BHARAT SINGH, 9694410371

(19) SUBMISSION DOCUMENTS: -

It is requested kindly to submit: -

- (1) on meeting, chief de-mission of all States/UTs/Units must bring & produce the AUTHORITY LETTER from their competent authority for attestation power / signature on Eligibility Certificates / Entry forms to the organizers / S.G.F.I. personnel.
- (2). The State Flag (of your state) of 6ft.x 4ft.size - **02**
- (3). Duly filled Eligibility Certificate. - **In Triplicate**
- (4). Copy of AADHAR Card** - **In Triplicate**
- (5). Complete list of participants & officials. - **original**
- (6). Must be certified that participating players fulfill the eligibility rules of Championship & are the students studying in **12th or below but not below 6th Standard.**
- (7). Must be certified that each one of above players is born on or after 01.01.2009 (U-17 Girls Yrs.) hence, they are eligible for participating in their respective age group. Both the above Certificates (mentioned in Para 6 & 7) will be issued only by competent authority of States/UTs/Units.
- (8). All the Head of Delegations are requested to bring the original mark-sheet of the last year of the players or birth certificated issued by competent Authority of State Govt./Govt. of India which may be presented before the organizing committee if demanded.

(20) For other details & further contact information contact for Nodal Officer of National School Tournament:-

No	Name of Nodal Officer	Designation & Correspondence address	Ph. /Mob. No./Fax No./Email Address
1.	MR BHARAT SINGH	TENNIS COACH	9694410371
2.	MR SS DHIWAN	BASKETBALL COACH	8005602266

(21) Online Entry:-

Following the online registration of players, a fee of Rs. 300 per player must be paid through the designated online payment gateway to the School Games Federation of India (SGFI). The payment link is available on our official website (Unit Login), and receipt can be downloaded upon successful transaction. Additionally, the payment receipt will be accessible through the unit login of the SGFI.

(22) Media:-

The matches of the championship will be officially telecast on the SGFI YouTube channel:

<http://www.youtube.com/@schoolgamesfederationofindia>.

Units that operate their own official YouTube channels may stream the matches on their platforms, subject to prior approval from SGFI.

Please note that all other broadcast and telecast rights are exclusively reserved by the School Games Federation of India (SGFI). No other media outlet or platform is permitted to telecast the event without formal authorization. The entire work of print and electronic media will be done by the organizing committee and it will be monitored by SGFI office. Minimum 2 pre-event, press conferences should be done with the presence of SGFI office bearers and staff.

NSG will be monitored from SGFI control room through electronic surveillance system.

(23) The organizing unit must ensure proper safety measures have been taken for all the athletes during their competition. And Coach & Manager must ensure proper safety measures have been taken for all athletes during traveling for to and for journey.

(24) Age Verification Test (AVT):-

The Ministry of Youth Affairs and Sports notified the 'National Code against Age Fraud in Sports (NCAAFS)' vide Letter No. F.32-18/2009-SP-III dated 19th March, 2010 with a view to eliminate age fraud in sports and ensuring fair play. Vide letter File No. 01/2023/24-AVT-HO-KITD 31.03.2015, the Sports Authority of India (SAI) once again issued an Addendum to Age Verification test (AVT) guidelines. All our affiliated units are once requested to strictly follow the National Code Against Age Fraud in Sports (NCAAFS) and to adhere the Age Verification Test (AVT) guidelines issued by the Ministry of Ministry of Y.A & Sports and Sports Authority of India. (Please refer our letter F.No.1890/SGFI/AVT/2025-2026/dated 27/05/2025 for reference)

(25) Safety measures of Athlete:

The organizing unit must ensure proper safety measures have been taken for all the athletes during their competition. and Coach & Manager must ensure proper safety measures have been taken for all athletes during traveling for to and for journey.

(26) Timing, Scoring & Result: -

Timing, Scoring & Result system should be in place by the authorized vendor. Minimum 2 LED walls of 20x12 should be in place for LIVE scoring/Telecasting at the Venue. LIVE Telecast should also be in place with appropriate number of cameras and a live link should be provided to telecast on SGFI website and social media platforms.

(27) Branding of Stadium & Host City: -

Proper branding of stadium should be in place with the logos of SGFI sponsors and local sponsors. The approval of all branding material should be taken by SGFI office in advance. Railway Station/Bus Stand/Airport and city should also be branded with the branding material of NSG.

(28) Field of Play: -

Field of Play should be of international level and as per the standards already been set by respective International Federation.

(29) Remuneration to ITO/NTO/SGFI Staff and others: -

The remuneration & TA/DA should be paid to ITO/NTO/SGFI Staff and others as per SGFI Financial guidelines.

- (30) I) If a team/Individual is absent by any reason/lacking/ fault and does not arrive in time at the site of the competition, the deposit on the entry fee, paid at the time of registration, will not be refunded at any cost.
- (II) A minimum number of 8 entries are required for each event, less than 8 entries will not be awarded certificate of merit.



(Parth Suresh Doshi)
Chief Executive Officer
School Games Federation of India

Copy to:- For Information and Necessary Action.

1. President, School Games Federation of India.
2. PS to Secretary, Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
3. D.G NADA, Nehru Stadium Complex, Lodhi Road, New Delhi-03.
4. Under Secretary, SP-III Ministry of Youth Affairs & Sports, Shashtri Bhawan, New Delhi.
5. Executive Director (Teams), Sports Authority of India, Administrative Block, Jawaharlal Nehru Stadium, East Gate, Lodhi Road, New Delhi.
6. All Members, Executive Committee, School Games Federation of India.
7. Organizing Secretary, 69th National School Games Tennis U-17 Girls Championship 2025-26, Ajmer, (IPSC).

Chief Executive Officer
School Games Federation of India